



## MINUTES of the WEM Partnership Meeting - 14<sup>th</sup> June 2021

<b>Minutes</b>	<b>Date:</b> 14 <sup>th</sup> June, 2021 6pm-8pm
<b>Chaired by:</b> Chris Price Minuted by Johnny Bean (Secretary)	<b>Location:</b> Zoom

<b>Present and Apologies</b>		
<b>Partnership Members</b>	<b>Present</b>	<b>Not Present</b>
Philip Blundell	✓	
Carolyn Downs	✓	
Glen Duckett		✓
Kat Hilton		✓
Yak Patel (LTO)	✓	
Chris Price (Chair)	✓	
Lee Reevell		✓
Jayne Safari		✓
Dan Spencer		✓
Natalie Thomas		✓
<b>Others present</b>	<b>Present</b>	<b>Not Present</b>
Johnny Bean (Secretary)	✓	
Louise Bryning (Press Officer)		✓
Sian Jay (Big Local rep)		✓
Joe Robinson (Community Development Worker)	✓	

### Agenda:

- 1 Welcome/Introductions
- 2 Apologies
- 3 MOLM/Outstanding Actions
- 4 Quick Updates
  - 4.1 Photo Competition
  - 4.2 Social Media Policy
  - 4.3 Eggcup bags
- 5 Development Worker's Report
  - 5.1 CAN feedback/Mental Health
  - 5.2 Housing
- 6 Centenary House Update
- 7 New Plan discussion
- 8 AOB

<b>Item 1.0: Welcome &amp; introduction from the Chair</b>
<b>Discussion:</b> The Chair welcomed everyone to the group.
<b>Item 2.0: Apologies</b>
<b>Discussion:</b> The secretary gave the apologies received from those not present.
<b>Item 3.0: Minutes of the Last Meeting/Outstanding Actions/Matters Arising</b>
<b>Discussion:</b> The Minutes of the Last Meeting were circulated prior to the meeting.
<b>Decision:</b>
<b>Action 1:</b> The Secretary to circulate the draft minutes (May) for agreement via email.
<b>Item 4.1: Photo Competition</b>
<b>Discussion:</b> The entries into the photo competition were reviewed (anonymously).
<b>Decision:</b> A unanimous agreement by all present selected a winner of the competition whose picture of a rainbow after a storm at the start of the 2 <sup>nd</sup> lockdown perfectly captured the feeling of the time we are in.
<b>Action 2:</b> The Secretary to notify the photo competition winner and post on website/social media.
<b>Item 4.2: Social Media Policy</b>
<b>Discussion:</b> The Secretary had drafted a social media policy, which was discussed.
<b>Decision:</b> The policy needs sharing with all partnership members for comment/feedback.
<b>Action 3:</b> The Secretary to share the social media policy V1 via email to partnership members for comment/feedback by end of June.
<b>Item 4.3: Egg Cup Bags</b>
<b>Discussion:</b> As previously discussed, our idea for Egg Cup to produce ethical cotton bags for life with the WEM logon on to give to customers. The Development worker had looked into costings with Eggcup. Egg Cup will contribute 10% to the cost of the bags.
<b>Decision:</b> A budget of up £800 was agreed by those present, to be ratified by the partnership via email. N.B. Ratification has been gained since the meeting from Jayne, Viv, Kat and Natalie, as well as those present.
<b>Item 5.1: CAN Feedback/Mental Health</b>
<b>Discussion:</b> At the recent CAN meeting, Yak and Joe raised the question of what could be done collectively in the West End to combat Mental Health issues. Looking for ideas. Carolyn mentioned research opportunities with Lancaster University and local organisations.
<b>Decision:</b> Follow up discussion to be arranged.
<b>Item 5.2: Housing</b>
<b>Discussion:</b> The Development Worker talked through a slide presentation update on the progress of Housing as a theme for WEM. A short discussion took place.
<b>Decision:</b> Aims and budget need approval. WEM to do some quantitative consultation work to gather

baseline information from local residents on this theme. This is different to that being done on the same theme by Good Things Collective. Proposed budget of £5k maximum, which could be used to pay for/buy in any needs to support this work. Suggestion to use early career researcher from Lancaster University to help design a piece of research.

N.B. Ratification has been gained since the meeting from Jayne, Viv, Kat and Natalie, as well as those present.

**Action 4:** The Development Worker to share his Housing update slides with the Partnership.

#### **Item 7: New Plan (item b/f (see below))**

**Discussion:** N.B. The current plan is [available here](#). The current 2018-21 plan officially ends this month, and we are putting together a new plan (running till 2026) which we aim to have completed and sent to Local Trust by October 2021. Proposal to repeat a survey done for previous plan with about 15 possible themes to gauge residents priorities. Need to consider a legacy document, and decide on what happens after the spend out in 2026. A short discussion took place.

**Decision:** To be discussed further.

#### **Item 6.0: Centenary House**

**Discussion:** Conflict of interest was declared by Philip Blundell so this item was moved to the end of the meeting to make it simpler for him to leave without having to return.

**Decision:** Niamh Goggins comments on the most recent update notes received from The Good Things Collective were shared and discussed.

**Action 5:** The Development Worker to invite Jo Bambrough of GTC to the next WEM admin meeting for an informal chat to clarify where we are at.

#### **Item 8: AOB**

**Discussion:** There was no other business.

#### **Next Meeting:**

- Monday 12<sup>th</sup> July, 6pm-8pm via Zoom

#### **Summary of Actions:**

- ~~1 The Secretary to circulate the draft minutes (May) for agreement via email. (DONE)~~
- ~~2 The Secretary to notify the photo competition winner and post on website/social media. (DONE)~~
- ~~3 The Secretary to share the social media policy V1 via email to partnership members for comment/feedback by end of June. (DONE)~~
- ~~4 The Development Worker to share his Housing update slides with the Partnership. (DONE)~~
- ~~5 The Development Worker to invite Jo Bambrough of GTC to the next admin meeting for an informal chat to clarify on a few points. (DONE)~~